



CULVER CITY CITY HALL ■ HUMAN RESOURCES DEPARTMENT ■ 9770 CULVER BLVD. ■ CULVER CITY, CA 90232 ■ (310)253-5651

## AMBULANCE OPERATOR – PART TIME (Job Code #1519)

**\$12.00 per hour**

**FILING DEADLINE: 5:00 p.m. Monday, February 16, 2015.**

### **JOB DESCRIPTION**

Provide basic medical care and transportation to ill and injured persons as an Emergency Medical Technician (EMT). Responds to emergency medical calls and provides basic life support services. Safely operates an emergency vehicle to and from the scene of the emergency. Provides emergency medical care to the ill and injured within the scope of an Emergency Medical Technician (EMT) and in accordance with established policies and procedures. Obtains and records patient vitals and circumstances of the emergency. Performs other related duties as assigned. **This is a non-benefited, part-time position.**

### **MINIMUM REQUIREMENTS**

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: graduation from high school or equivalent and within the preceding three (3) years, no terminations from employment and a good driving record, defined as: 1) no at-fault accidents, warrants, records of negligence or recklessness in driving; 2) no more than one (1) moving violation; 3) no arrests for driving under the influence of alcohol or drugs that resulted in a criminal conviction; and 4) no administrative suspension or revocation or driver license for driving under the influence of alcohol or drugs. **Previous EMT and fire service experience is highly desirable.**

### **LICENSE AND CERTIFICATES**

Possession of a valid California class "C" driver license, California State Emergency Medical Technician (EMT) certificate, and Cardiopulmonary Resuscitation (CPR) card at the time of application. Possession of a valid California Motor Vehicle Ambulance Driver Certificate at the time of hire.

### **SCHEDULE**

Part-time, working approximately 24 hours per week. Will normally be required to work one (1) twenty-four (24) hour shift a week.

### **TESTING PROCESS**

Suitability for the position will be evaluated by an application review. This evaluation will be qualifying. Those deemed qualified will be invited to the Oral Appraisal Interview. The Oral Appraisal Interview will evaluate training, experience and personal qualifications and will be weighted at 100%.

### **SELECTION PROCESS**

Selected candidates must submit: 1) To a pre-placement medical examination including drug screening upon tentative job offer and 2) Proof of identity and eligibility to work in the U.S. at time of hire.

### **HOW TO APPLY**

Complete application materials, including an application form, a current (last 30 days) DMV (H-6) printout and copies of relevant degrees and/or certificates, must be submitted for consideration. Applicants may download a City application at: [www.culvercity.org/jobs](http://www.culvercity.org/jobs) or obtain an application in person at the Human Resources Department. A complete application, including copies of relevant certificates must be submitted to the Human Resources Department, City Hall, 9770 Culver Boulevard, Culver City, CA 90232. Individuals that submit incomplete application materials may not receive full consideration for the position.

### **FIRE DEPARTMENT**

The mission of the Culver City Fire Department is to protect life, property, and the environment by providing prompt and professional fire protection and life safety services. The department takes pride in providing its residents, businesses and the community with Paramedic Advance Life Support Services, Fire Suppression, Fire Prevention and Education programs.

### **Equal Opportunity Employer**

Note: Special assistance for persons with disabilities may be available to help with the application and examination process upon request. Contact the Human Resources Department, P.O. Box 507, Culver City, CA 90232-0507. (310) 253-5640 V/TDD (310) 253-5647 (Hearing Impaired Only). – Women, Minorities & Disabled Encouraged to Apply.

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