

Instructions for Completing the EMS Plan:

The EMS Plan will consist of the following:

- **Executive Summary** - Provide a brief overview of the plan. It should identify the major needs which have been found and a summary of the proposed program solutions.
- **System Assessment Forms** - This provides a specific evaluation of how the system currently meets all of the state's EMS System Standards and Guidelines. It identifies system needs and provides a mechanism for planning of activities necessary to comply with the state standards.

Describe the current status of the system as it relates to the individual standard; if the minimum is not met, provide a "needs statement"; provide specific objectives for meeting the minimum standard and assign each objective to either a short-range or long-range plan.

- **Tables 1-11**
- **Ambulance Zone Summary Form** - In order to evaluate the nature of each area or subarea, an Ambulance Zone Form needs to be completed for each zone, whether exclusive or non-exclusive. Please include a separate form for each exclusive and/or nonexclusive ambulance zone.